

**REGION I BEHAVIORAL HEALTH AUTHORITY  
Governing Board Meeting January 11, 2024, 11:30 A.M.**

<b>AGENDA ITEM</b>	<b>ACTION NEEDED</b>	<b>VOTE</b>
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**11:30 A.M.**      1. Call to Order

**Open Meetings Act Statement**

This meeting is being conducted under the guidelines of the Nebraska Open Meetings Act. A copy of the Open Meetings Act is posted on the wall inside the meeting room. *The Governing Board may discuss, consider, and take all necessary action on the agenda items listed. Any agenda item may be moved down at any time at the discretion of the Board Chairman. The Board reserves the right to go into executive (closed) session if such session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual.*

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|--|----------------------|-----------|
| 2. Pledge of Allegiance                      |                      |           |
| 3. Introductions                             |                      |           |
| 4. Roll Call                                 | <b>Motion</b>        | Roll Call |
| 5. Approve Agenda                            | <b>Motion</b>        | Roll Call |
| 6. Approve Previous Minutes                  | <b>Motion</b>        | Roll Call |
| 7. Approve Policy                            | <b>Motion</b>        | Roll Call |
| a) 4014 Flex Funds                           |                      |           |
| b) 4023 Network Provider Audit Process       |                      |           |
| 8. Prevention Programmatic Monitoring Letter | <b>Informational</b> |           |
| 9. SOR Grant                                 | <b>Motion</b>        |           |
| 10. Hybrid Work Schedule                     | <b>Informational</b> |           |
| 11. Director's Report                        | <b>Informational</b> |           |
| 12. Financial                                |                      |           |
| A. December 2023 Shift Request               | <b>Motion</b>        | Roll Call |
| B. Region 1 Income Statement                 | <b>Motion</b>        | Roll Call |
| C. Region 1 Accts Payable & Open Invoices    | <b>Motion</b>        | Roll Call |
| D. Region 1 Check Register                   | <b>Motion</b>        | Roll Call |
| E. Region 1 Bank Balances/Balance Sheet      | <b>Informational</b> |           |
| 13. Questions, Comments by Non-Members       |                      |           |
| 14. Adjourn                                  |                      |           |

Next regularly scheduled meeting is February 08, 2024, at 11:30 a.m. This agenda is kept continuously current at the Region I office, 4110 Avenue D, Scottsbluff, NE, and is subject to revision and amendments until 24 hours prior to the meeting.

# REGION I GOVERNING BOARD

November 16, 2023

## Region 1 Behavioral Health Authority, Scottsbluff, Nebraska

### MINUTES

1. Call to Order: Susanna Batterman called the meeting to order at 11:30 a.m.
2. Pledge of Allegiance
3. Introductions: Kevin Sylvester & Jennifer Campos; Dana f. Cole and Company, LLP
4. Roll Call: Roll was called with the following Board Members:

Susanna Batterman	(Morrill County)	Present
Steve Burke	(Box Butte County)	Present
Ken Meyer	(Scotts Bluff County)	Present
William Klingman	(Deuel County)	Present
Vic Rivera	(Dawes County)	Present
Laif Anderson	(Banner County)	Present
Carl Stander	(Kimball County)	Present
Bruce Messersmith	(Sheridan County)	Present
Terry Krauter	(Garden County)	Present
Darrell Johnson	(Cheyenne County)	Absent
Hal Downer	(Sioux County)	Absent

Also, in attendance: Holly Brandt, Regional Administrator; Jennifer Kriha, Fiscal Director; Michelle Fries, Office & Disaster Coordinator; Lisa Simmons, Network Director; Irene Guerrero, Region 1 Administrative Assistant; and Kevin Sylvester & Jennifer Campos, with Dana F. Cole and Company

5. Approve Agenda (Motion)

Motion to approve agenda made by Steve Burke with a second by Bill Klingman. All board members voting aye. Motion carried.

6. Approve September 2023 Meeting Minutes (Motion)

Motion to approve September 2023 minutes, as presented, made by Steve Burke with a second by Laif Anderson. Bruce Messersmith and Terry Krauter abstained, with all other board members voting aye. Motion carried.

7. CPA Audit (Motion)

Kevin Sylvester presented CPA data on the year ended June 30, 2023. There were no findings. Motion made by Bruce Messersmith to approve FY23 CPA Audit, as presented, with a second by Terry Krauter. All board members voting aye. Motion carried.

\*Kevin Sylvester and Jennifer Campos left the meeting at 11:50 a.m.

8. PMHC Foundation Update (Informational)

Michelle Fries presented to the board members that PMHC Foundation documents. The Opioid monies and how they will be used for, Treatment Crisis Stabilization, Treatment Detox Center, Restorative Justice, and Justice.

9. RGB member to sit on PMHC Foundation Board (Motion)

Michelle Fries informed the board members that PMHC Foundation is looking for a board member to sit on the Foundation board. Foundation board meets once a month, and you can attend via zoom. Motion was made by Bill Klingman to nominate Commissioner Steve Burke with a second by Ken Meyer. All board members voting aye. Motion carried.

10. Policy #2052 Sick Leave Donation (Motion)

Michelle Fries presented a new policy allowing for the donation of sick leave. The policy was reviewed prior to the RGB meeting, by Susanna Batterman, Bruce Messersmith, Terry Krauter, and Region staff: Holly Brandt, Michelle Fries, and Sue Wengler. Motion was made by Bill Klingman to approve Policy #2052 -Sick Leave Donation with a second by Ken Meyer. All board members voting aye. Motion carried.

11. Roof Update (Informational)

The roof repairs are almost all complete and we are waiting for the down spouts to come in. Some additional costs have come up, new plywood and the buildup in the corner walls. It has been sent to insurance for additional funds. Michelle will bring it back to the board when it is complete.

12. Strategic Plan (Informational)

Michelle reviewed the updated Strategic Plan with the board members. Michelle will bring the Strategic Plan quarterly.

13. Region 1 Insurance Breakdown (Informational)

Michelle gave the breakdown of the new insurance policy and reviewed the quotes with the board members. Since EMC insurance dropped the Region, the new insurance policy will be with CM for property and Progressive for auto.

14. Director's Report (Informational)

Holly Brandt presented her report to the board. The October training Bulletproof Mind was a success, Holly, Jennifer, and Lisa are conducting individual provider meetings. Holly will begin to discuss the services Region 1 offers in each county starting with the January 2024 meeting. Holly, Jennifer, and Lisa have begun work on the FY25 budget.

15. Financials

A. November Shift Request (Motion)

Jennifer Kriha needs approval for the shift that was submitted to the State in October. Motion was made by Bill Klingman to approve the shift, as submitted, with a second by Terry Krauter. All board members voting aye. Motion carried.

\*\*\* The Regional Governing board approves financials in one motion (items 15B-15D) \*\*\*

B.C.D. (Motion) Region 1 Income Statements; Accts Payable & Open Invoices; and Check Registers for September and October 2023 were reviewed and presented to the board. Motion made by Bruce Messersmith to approve financials as presented, with a second by Bill Klingman. All board members voting aye. Motion carried.

E. Region 1 Bank Balances/Balance Sheet (Informational) – Jennifer Kriha reviewed the September & October 2023 bank balances and balance sheet.

16. Questions, Members Comments and Non-Members

Dawes County Commissioner, Vic Rivera presented some concerns and questions that he would like Holly Brandt, Regional Administrator, to give a summary at the next meeting.

1. Summary of how, and why, it benefits the public working remotely?
2. Summary of how, and why, we are saving money overall, (go back three years) factor the time that staff spend on saving money? (Bring back to the board meeting in January and send to board members to review prior to the meeting.)
3. Accountability, how does it work? Give a typical week schedule of staff members.
4. Security information, how can you guarantee the information is secure?

17. Adjourn – meeting was adjourned at 1:17 p.m.

18. Next Regional Governing Board scheduled for January 11, 2024.

Respectfully submitted by:



Irene Guerrero, Region 1 Administrative Assistant

Date: 1-11-2024



Bill Klingman, Deuel County Commissioner

Date: \_\_\_\_\_